



**Yeadon Sailing Club CIO**  
**Charity Number: 1169182**

**Annual Report and Financial Statements**  
**1<sup>st</sup> January 2019 – 31<sup>st</sup> December 2019**

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## Trustees' Report for the year ended 31<sup>st</sup> December 2019

Reference and administrative details of the charity, its trustees, committee and advisors

The trustees and committee during the financial year were:

### Trustees:

	To March 2019	From March 2019
Chair of Trustees	Dennis Beard	Dennis Beard
Treasurer	Louise Harding	Louise Harding
Elected trustee	Sarah Cooke	Sarah Cooke
Elected trustee	Michael Pickard	Michael Pickard
Elected trustee	Andrew Cowling	Neil McInnes
Elected trustee	Howard Chadwick	

### Committee:

Role	To March 2019	From March 2019
Commodore	Sarah Cooke	Vacant
Rear Commodore	Andrew Cowling	Sarah Cooke
Vice Commodore	Vacant	Vacant
Secretary	Vacant	Vacant
Treasurer	Louise Harding	Louise Harding
Membership Secretary	Vacant	Bryan Haddington
Sailing Secretary	David Statman	Martin Ashby
Sailing Coach	Vacant	Andrew Cowling
Bosun	Paul Bradley	Paul Bradley
Safeguarding Officer	Andy Baines	And Baines
Committee member	Barbara Pickard	Barbara Pickard
Committee member	Tony Langley	Tony Langley
Committee member	Martin Ashby	Stephen Naylor
Committee member	Vacant	Richard Birmingham

### Charity Number:

The charity was registered with the Charity Commission for England and Wales, number 1169182, on 14<sup>th</sup> September 2016.

### Registered Office:

Tarnfield Park  
High Street  
Yeadon  
Leeds.  
LS19 7TA.

### Bankers:

Yorkshire Bank  
10 Kirkgate  
Otley  
LS21 3HJ

Skipton Building Society  
Principal Office  
The Bailey  
Skipton  
BD23 1DN

### Independent Examiner:

Valerie Walton  
Northern Accounting Services  
First Floor, 64 Hall Lane  
Leeds  
LS12 2LH

## Objectives of the Charity

Yeadon Sailing Club (YSC) was established in 1928 and sails on Yeadon Tarn which is approximately 20 acres in size and has a maximum depth of about 6 feet. YSC has a long tradition of providing excellent racing, training and social sailing opportunities to all members of the community from the Yorkshire region. YSC provides individuals of all levels with an opportunity to push themselves and take on a new challenge.

The club maintains a clubhouse, dinghy park and a fleet of club boats for the purposes of providing sailing opportunities for its membership. Encouragement and facilities are made available to attract all those who want to experience sailing. Membership is open to all and visitors are welcome.

The objects of Yeadon Sailing Club are

- (1) To promote community participation in healthy recreation by providing facilities to participate in water-based amateur sport; and
- (2) To advance education for the public benefit in the subject of water-based sports.

## Public Benefit Statement

In setting our objectives and planning our activities, the Trustees and Committee have given serious consideration to the Charity Commission's guidance on public benefit.

## Review of Activities

Key activities during the year included:

- Training including Tuesday nights, Saturday training and Race Training.
- Push the Boat Out/Open Day
- Come & Try
- Racing programme including Wednesday, Saturday and Sunday Series as well as Trophy Races and Open Meetings
- Commodore's Weekend
- Bart's Bash
- Social activities including Tarn Yarns and Laying Up Supper

For more detailed information please see the appendices.

## Financial Review

As at the 31<sup>st</sup> December 2018 we had £18,816 on deposit at the Skipton Building Society, £12,051 on deposit in the Skipton BS Building Fund and £9681 at Yorkshire Bank.

The accounts show a deficit for the year of £3,030, however this includes the expenditure from the Building Fund of £6250 on the access ramp and decking.

A few key points to note, the clubhouse donations of £3,931 include donations from individuals, social events and Easyfundraising. However, the donations for duck food totalled £3739, expenditure for duck food was £1753 providing a net income of £1986. Thank you to Mary Dawson for her ongoing commitment to organising the duck food.

Taking out the expenditure of the decking, and the income/expenditure from the duck food, the income figure is around £500 less than the expenditure figure. However, we have seen a drop off in the membership, partly due to no-one following people up during the renewal period.

## Reserves policy

It is the clubs' policy to maintain a balance in the region of £15,000 which equates to approximately 9 months running costs.

## Risk and Internal Control

The Club has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include financial controls and comprehensive insurance policies are in place to ensure that insurable risks are covered.

## Plans for future years

The phased refurbishment of the Clubhouse continues. The Club has installed a ramp providing access to the main room in the clubhouse and a decking area to enable members to view the sailing activities from outside. Further areas for development include the changing room and the kitchen area.

The Club is considering ways to continue to develop different types of sailing activities including a number of one day trophy events, social sailing at a variety of times as well as continuing with a range of training activities and the racing calendar.

## Structure, governance and management

The charity is governed by the constitution and was recognised by the Charity Commission on 14<sup>th</sup> September 2016. The club is affiliated to the Royal Yachting Association and all activities organised by the club take place under the jurisdiction of the national body.

The Trustees of Yeadon Sailing Club, acting as a Board, carry the responsibility of complying with the requirements of the Constitution.

Other key documents include

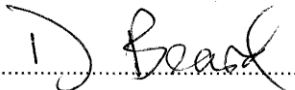
Terms of Delegation - the trustees have delegated management responsibilities to the club's committee.

Operating Rules - laid down by the Trustees and Committee, by authority of the Constitution, and can be altered from time to time at its discretion.

The trustees meet twice per year referring operational details to the committee which meets more regularly.

## Declaration

The trustees declare that they approved the report and accounts for the period ended 31<sup>st</sup> December 2019 on 25<sup>th</sup> February 2020.

Signed:  .....

Name: Dennis Beard, Chair of Trustees on behalf of the Trustees

## Independent Examiner's Report to the trustees of Yeadon Sailing Club

I report on the accounts of the charity for the year ended 31<sup>st</sup> December 2019, which are set out in appendix 2.

### Respective responsibilities of the trustees and the examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to examine the account under section 145 of the 2011 Act, follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements:

To keep accounting records in accordance with section 130 of the 2011 Act; and

To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



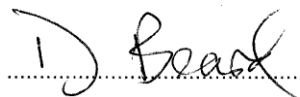
Name: Valerie Walton

Date: 24.02.20

Northern Accounting Services  
First Floor, 64 Hall Lane  
Leeds  
LS12 2LH

### Approval of the accounts

The financial statements were approved by the trustees on:



..... (Chair of the Trustees)

Name: Dennis Bear

## Notes to the accounts

For the year ended 31 December 2019

### 1. Accounting policies

#### Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

No changes have been made to the accounts for previous years.

#### Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

The Building Fund is money raised to be used for the improvement of the Clubhouse.

### 2. Building Fund

	Balance b/f	Income	Expenditure
	£	£	£
Skipton BS building fund	16,804		
Duck doantions		3,739	1753
Donations		90	
Easyfundraising		101	
Other fundraising			
Ramp/decking			6,250
Totals		3930	8003

3. The money held in the Skipton Building Society Building Fund has been identified as money to be used on the Clubhouse project.

This money has been raised through a number of fundraising initiatives as well as through donations from individuals and groups.

4. Trustee/Officer/Committee Member Expenses

The club officers, committee members and trustees work entirely on a voluntary basis and no trustee, officer or committee member received any expenses during this year.

## **Appendix 1 – Officer’s Reports**

### **Rear Commodore’s Report – Sarah Cooke**

It is always a pleasure to reflect on another great sailing season here at Yeadon Sailing Club. This year, the leadership has been slightly different than usual, with jobs being spread out across the committee, but more volunteers are needed to ensure the smooth running of the Club in the future.

Firstly, we’ve all made the most of the new decking and it’s been lovely to be able to watch the racing from outside.

We have celebrated:

- Start Sailing in May with the Open Day – introducing new sailors to the water.
- Come and Tries – every Tuesday evening
- Many new Junior members
- Training sessions on both a Tuesday evening and Sundays in the Autumn.
- Regular racing on Wednesdays, Saturdays and Sundays - with some new faces racing (see it’s not as scary as it seems!)
- A fun Commodores Day in July
- 20 boats on the water for Bart’s Bash in September

We also have an emerging Laser Fleet with the club investing in more Lasers.

Together the team has shown how everyone has supported activities, stepped in to lead events and generally be available and willing to help with whatever is going on. Anyone wanting to join the team or help run anything please do make yourself known to the Committee.

### **Sailing Secretary’s Report – Jon Wheble**

Jon Wheble, with help from Tony Langley, has taken over the role of Sailing Secretary from Martin Ashby on an interim basis until the AGM – Thanks goes to all those who have helped with this handover, including Martin, Tony, David Statman and Patrick Gaunt.

Looking back over 2019, the normal racing continued successfully with the Wednesday evening, Saturday, Sunday and Frostbite series’ all attracting new sailors as well as old hands. The Trophy races, as usual, were popular and closely contested. There were 30 sailors who raced on Saturdays (with 8 qualifying for the results), 40 on Sundays (10 qualifiers), 20 on Wednesdays (9 qualifiers) and 16 in the Frostbite (9 qualifiers).

This coming year the series and trophy races will be the same but, just to clarify, the trophy races will not qualify as part of a series (so that winning one trophy doesn’t count towards winning another). Next year we are considering the option of changing the series so that they are shorter but cover all race days, so qualifying for each will take fewer races – keep an eye open for more details later in the year.

There were also a number of ‘Day Trophies’ aimed at encouraging newer and less competitive sailors to take part, and these will continue in a slightly modified form in the coming year as ‘Family Day Trophy’ races. As the name suggests these will be aimed at all ages and skill levels - we hope everyone will come and take part to make them the real social events they are expected to be. Maybe we’ll have a BBQ set up if the weather is good as well?

As usual we hosted a number of single fleet Open Meetings, welcoming sailors from all over the country for the Heron, National 12 and Streaker/Solo Opens – Thanks to the Classes and their captains for looking after these. In addition, we hosted the YHYS Junior Sailing Regatta in May which is part of the Yorkshire wide Junior series and welcomed junior sailors from a number of different clubs to the joys of sailing at Yeadon.

The Topper and Laser Opens have not been included in their respective regional Class series now, so were not run – The Laser Open day was instead used for Laser training and we possibly had more Lasers on the water than if the Open had been run! It’s great to see many new sailors taking up the sport in these popular boats - the club now has a number of them available as well as quite a few newer members buying these as a first boat.



This coming year the Topper and Laser Opens have been replaced by 'Fleet Pursuit Day' races – Everyone is welcome to take part in these but the Topper/Laser fleets respectively will have a prize giving. As they are pursuit races, all racers in each class will set off together, with the finish line and number of laps being the same for everyone. If things go perfectly then everyone will cross the line at the same time!

We are continuing to use Dutyman for scheduling OOD and AOOD duties – the price has gone up significantly this year but there isn't anything else available that does the same job so we'll stay with it for now, even if it is a little 'quirky'. Last year there were quite a few occasions with no volunteer or with members not turning up for scheduled duties, which is always disappointing for those wanting to sail. As always the club is entirely dependent on volunteers for everything, but this is the only area where volunteering is *expected* from all members – All we ask is, for non-racers, that you give up just two weekend afternoons in the year to help out. It's not complicated and you will be with someone who knows what they're doing, mostly acting as an extra pair of hands. If you haven't raced before then helping out as an AOOD is actually a great way of finding out what happens in a race *and* of meeting people you probably haven't seen before. We are expecting to run some AOOD training fairly early in the season if you want to get a bit more of an idea on how it works before your duty days.

Some other options are being considered for racing without an OOD but this is a last resort as the OOD is the safety support for anyone getting into trouble.

Other ideas for further developing the more informal sailing opportunities are being considered as a result of attending the NE Region RYA Regional Conference.

Happy Sailing and hope to see you out on the water!

## **Bosun's Report – Paul Bradley**

Most important concern this year has been continued problem with roof. The problem lies with the seal at the base of the large roof window. Before we had the roof completely replaced last year this was a major leakage area, with the new work it is improved but still leaks. This was not immediately apparent for some months after the new roof was finished as it is a small drip concealed behind the ceiling.

Some of the ceiling has been removed now and we can actually see the water seeping in.

The contractors have returned to work on it several times and each time there have been improvements but at time of writing it still has a leak.

Recent storms have helped highlight the exact point of entry recently and contractors are coming back hopefully with a final fix.

New decking seems to have been received well and we have been given go ahead to lower the foliage in front so races can be seen more clearly. This will involve a bit of work to keep a secure front and will also involve some tidying up we need to do to the gate access to the front of the club.

Fishermen have installed a small storage area in corner of boat park accessed from outside and the two clubs seem to have good working relationships at moment.

Working parties have continued to do splendid work numerous small and large improvements made including some nice landscaping.

Priorities apart from roof for next year are:

Considering a kitchen refit for both practical and aesthetic reasons.

Regular strimming of boat park either by ourselves or contracted out.

Forming a relationship with the cricket club which we think could be of mutual benefit (some initial contacts have been made).

## **Membership Report**

We have continued to use Webcollect to manage the membership records and renewals and a small number of people are administrators which spreads the workload. Bryan Haddington was Membership Secretary for a few months at the start of the season and worked with Andrew Cowling to send out the renewals. However, he has since decided to move onto sailing bigger boats. This left the Club without a Membership Secretary to follow up people who had not renewed which has led to a continued drop in the membership numbers. However, there is a pleasing growth in the number of junior members.

<b>Membership Type</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
Life	4	4	3
Honorary Associates	2	3	4
Reciprocal	1	2	0
Family	20	24	33
Ordinary	46	62	60
Junior/Student	16	12	12
Associate Members	7	10	9
	96	117	121

During 2019 we had the following new members, in addition to some people moving membership type

<b>Membership Type</b>	<b>2019</b>
Family	3
Ordinary	10
Junior/Student	10

## **Sailing Coach's Training Report – Andrew Cowling**

Training went very well this year with a big improvement in junior numbers – averaging 6-10 each week all with lots of enthusiasm (particularly for capsizing)! A big thank you to the main junior coach this year – Tim – for keeping the training sessions fun and improving everyone's sailing massively.

We also had a good group moving up to intermediate training - thank you to Luke for his coaching of this group, and for teaching them new skills (e.g. backwards sailing!).

The training team worked very well this year with everyone willing to be flexible and help where needed, especially in difficult conditions. Thank you to the main beginner's coaches this year - Jon and Tony.

Large numbers of Come and Try's were also taken out by Paul and Oscar and this resulted in several new members joining.

The sessions were well supported by the shore team (Louise, Glenis, Mary, Sarah, Barbara and Mike) and volunteers for safety boat John and Jacob.

A big thank you to any other volunteers that I may have missed (sorry).

Unfortunately we were not able to commit to many Saturday training sessions this year, especially at the end of the season, due to the lack of coaches but those sessions that we did run at the start of the year were well attended and helped to encourage intermediate sailors into racing.

There will be a training meeting very soon to decide on the training calendar for 2020.

## **Social Media Report - Neil and Rachel McInnes**

YSC has had a reasonable presence on Social Media Platforms this year. This has been mainly on Facebook, enquiries on Messenger, a little on Twitter, some on the Website. We had hoped to develop an Instagram presence as well but that didn't happen. We are using Social Media to post regular updates and photos from the Club and keep abreast of what is going on locally, both sailing and local interest and share other posts that members may find interesting.

It was on Facebook that we first found out that a new group had taken over the fishing rights on the Tarn and they have been active and vocal on the platform since. The RYA seems to use Facebook to advertise their events and what is going on in the region. Best of all has been some of the photos that local residents have been posting on the local Community Group pages of the Tarn looking wonderful – We try to like those and share them to the YSC page.

The people who follow our page include members, families of members, past members, local Sailing Clubs, friends of members, local RYA, local community groups and a number of people who have seen what we have posted, liked it and followed us !

Apart from enquiries from the website 'Contact Us' form, the other way people ask questions is via Messenger. This year the questions that have come have ranged from;

I'm interested in learning to sail,

I'm visiting the area, can I borrow a boat and go for a sail?

Do you have any old boats we could use as part of a play area at School?

My son left his sailing bag at the Club at the Open Meeting, can you return it?

Can the kids and I canoe on the Tarn ?

Thanks from Fishermen when they heard our Tuesday Night Trainees being clearly told by the Training Team to watch out for the fishermen on the banks and look out for their bait boat,

The Cricket Club offering shared use of their Club rooms,

And from Members asking about Race times, arrangements for training, Social Do's and what water quality testing is carried out on the Tarn?

So, we get all sorts of things asked of us. Generally, we try and answer these promptly when we can, though that can be difficult at times, life gets in the way.

To improve our presence we need more members to get involved in reporting, taking interesting photos to capture all that is good about YSC and sailing on the Tarn, and we need someone who is interested in (and understands) Social Media Platforms and maintaining websites so we can keep that up to date and interesting !

Please form an orderly queue !